



**REGULATION No. 49/2020
of the Rector of the University of Opole
of May 18, 2020
(uniform text of April 07, 2025)**

**on exemption from tuition and other fees collected by
the University of Opole.**

Pursuant to **Article 23(1)(10)**, in conjunction with **Article 79(3)** of the Act of 20 July 2018 - *Law on Higher Education and Science* (Journal of Laws 2024, Item 1571 as amended) and **Section 13(4)(7)** of the *Statutes of the University of Opole* (Resolution No. 233/2020-2024 of the Senate of the University of Opole of September 28, 2023), **the Rector of the UO** orders as follows:

Section 1

1. This regulation defines the conditions and procedures for exempting students and foreigners from tuition and other fees collected by the University of Opole.
2. Terms used herein shall be understood to mean:
 - 1) foreigner - a person commencing and pursuing studies at the University of Opole, referred to in Article 323(1) of the Act of 20 July 2018- *Law on Higher Education and Science*.
 - 2) student - a person commencing and pursuing studies at the University of Opole who is a Polish citizen or a foreigner referred to in Article 324(2) of the Act of 20 July 2018 - *Law on Higher Education and Science*.
 - 3) Act - Act of 20 July 2018 - *Law on Higher Education and Science*.¹

Section 2

The regulation applies to students and foreigners who began their studies at the University of Opole in the academic year 2019/2020 and in subsequent years.

Section 3

1. The University of Opole charges fees for:
 - 1) part-time studies;
 - 2) repeating courses due to unsatisfactory academic performance within the repetition of a semester or a conditional entry;
 - 3) studies in a foreign language;

¹ As amended by Section 1(2) of Regulation No. 30/2025 of April 07, 2025 on amending and issuing the consolidated text of Regulation No. 49/2020 of May 18, 2020 of the Rector of the University of Opole on exemption from tuition and other fees collected by the University of Opole.

- 4) participating in courses not covered by the study curriculum;
- 5) education of foreigners on full-time programmes in Polish.
2. University of Opole charges fees related to:
 - 1) admissions;
 - 2) validation of learning outcomes;
 - 3) issuing student ID cards;
 - 4) re-issuing student ID cards;
 - 5) issuing a copy other than that issued pursuant to Article 77(2) of the Act - a foreign-language diploma and a supplement to a foreign-language diploma;
 - 6) issuing a duplicate - a diploma of completion of studies - a diploma supplement;
 - 7) authentication of documents referred to in Article 78(1) of the Act, intended for use in legal relations abroad.
3. The amount of the fees referred to in Subsections 1 and 2 as well as the forms and deadlines for their payment shall be specified in a separate regulation of the rector.

Section 4

1. Students may be exempted in whole or in part from the fees referred to in Section 3(1)(1)-(4).
2. The exemption referred to in Subsection 1 shall apply to the entire fee referred to in Section 3(1)(1)-(4), understood as a fee in the full amount the student is obliged to pay to the University of Opole. The exemption does not apply to individual instalments.
3. The exemption from tuition and other fees charged by the University of Opole may not exceed 50% of the fee.
4. It is not permissible to exempt in whole or in part the fees referred to in Section 3(1)(1)-(4) in relation to:
 - 1) students for the first year of studies;
 - 2) students removed from the list of students.
 - 3) students who, on the date of submitting the application, have failed a semester or year – except for the fee referred to in Section 3(1)(2);²
 - 4) students who at the date of application are in arrears with the payment of any fees or other charges levied by the University of Opole, including interest dues.
5. The exemption in full or in part of the fees referred to in Subsection 1 may be applied for by a student only once in the course of education on a first-cycle programme, second-cycle programme or a long-cycle programme.
6. In particularly justified cases, a person applying for admission to the University of Opole may, at the latest within 14 days of the end of registration, submit an application to the Rector for exemption from the fee referred to in Section 3(2)(1). The Rector shall decide on the application for exemption from the fee referred to in Section 3(2)(1) not later than within 7 days of its submission. The rector's decision is final and not subject to appeal.³
7. In particularly justified cases, a student may submit an application to the rector for exemption from the fees referred to in Section 3(2)(2)-(7). The Rector shall

² As amended by Section 1(2) of Regulation No. 30/2025 of April 07, 2025 on amending and issuing the consolidated text of Regulation No. 49/2020 of May 18, 2020 of the Rector of the University of Opole on exemption from tuition and other fees collected by the University of Opole.

³ As amended by Section 1(1) of Regulation No. 110/2022 of November 28, 2022 on amending and issuing the consolidated text of Regulation No. 49/2020 of May 18, 2020 of the Rector of the University of Opole on exemption from tuition and other fees collected by the University of Opole.

decide on the application for exemption from the fees referred to in Section 3(2)(2)-(7) not later than within 14 days of its submission. The rector's decision is final and not subject to appeal.⁴

Section 5

1. Students may apply to the rector for a total or partial exemption from the fees referred to in Section 3(1)(1)-(4).
2. A template for the application for full or partial exemption from fees referred to in Subsection 1 is hereby introduced as Appendix 1 to this Regulation.
3. The exemption referred to in Subsection 1 may be applied for by a student who satisfies jointly the following conditions:
 - 1) income per person in the family does not exceed the income entitling to apply for the social scholarship;
 - 2) achieves outstanding academic results;
 - 3) there are particularly important circumstances preventing full or partial payment of the fee.
4. In particularly justified cases, students may be exempted, in full or in part, from paying the fees referred to in Subsection 1, despite failure to meet the requirements referred to in Subsection 3(1)-(3).
5. The application referred to in Subsection 1 should include documents which confirm the circumstances referred to in Subsection 3(1) and (3):
 - 1) documents which make it possible to determine the amount of income per family member qualifying for a social scholarship,
 - 2) documents substantiating the occurrence of particularly important circumstances preventing payment in full or in part of the fee. The condition referred to in Subsection (3)(1) shall be verified on the basis of the rules for granting a social scholarship, pursuant to the provisions of the Rules for Student Benefits.
6. Outstanding academic results referred to in Subsection 3(2) shall be understood as a student's average grade of not less than 4.85 for the last year of study in the academic year preceding the year in which the student applies for exemption from fees.
7. Documents referred to in Subsection 3(1)-(3) should be drafted in Polish. If they are drafted in a language other than Polish, a certified translation into Polish needs to be provided.
8. The student grade average referred to in Subsection 7 shall be determined by the competent dean's office in accordance with the rules in force for determining the average grade for the Rector's scholarship, pursuant to the provisions of the Rules for Student Benefits at the University of Opole.

Section 6

1. The application referred to in Section 5(1) must be submitted not later than 14 days before the start of the academic year or semester. The application must be submitted to the Dean's Office. The application submitted after the date due shall not be considered. The deadline for submission of the application cannot be restored.
2. If the academic year or semester is completed later than at the date referred to in section 1, the application should be submitted not later than seven days after

⁴ As amended by Section 1(2) of Regulation No. 110/2022 of November 28, 2022 on amending and issuing the consolidated text of Regulation No. 49/2020 of May 18, 2020 of the Rector of the University of Opole on exemption from tuition and other fees collected by the University of Opole.

the date of receipt of a decision on the completion of an academic year or semester.

3. The decision on the application shall be taken by the rector or the vice-rector competent for student affairs acting under the rector's authority, after the dean provides an opinion on the application. The decision referred to in the preceding sentence shall be made in the form of an internal decision within the meaning of the provisions of the Rules of Study at the University of Opole.⁵
4. The decision referred to in Subsection 3 is subject to an application for re-consideration within 14 days of the date of receipt of the decision.⁶
5. The decision made after the re-consideration of the case referred to in Subsection 3 is final. The decision referred to in the sentence preceding Subsection 3(2) shall apply accordingly.⁷

Section 7

1. Foreigners may be exempted in whole or in part from the fees referred to in Section 3(1)(2-3) and (5) on the basis of:⁸
 - 1) an agreement between universities or an international agreement;
 - 2) Rector's administrative decision;
 - 3) decision of the Minister or the decision of the Director of the NAWA.
2. The provisions of Sections 2-5 and Section 6(1) and (2) shall apply accordingly to the exemption of a foreigner from the fees referred to in Subsection 1 on the basis of an administrative decision of the rector.
3. The rector's administrative decision referred to in Subsection 1(2) is issued in the form of an administrative decision within the meaning of the provisions of the Act of 14 June 1960 - Code of Administrative Procedure. The decision shall be taken by the rector or the vice-rector competent for student affairs acting under the rector's authority, after the competent dean provides an opinion on the application.⁹
4. The decision referred to in Subsection 3 is subject to an application for re-consideration within 14 days of the date of receipt of the decision.
5. The decision made after the re-consideration of the case referred to in Subsection 4 is final.
6. The rector's decision referred to in Subsection 5 is subject to appeal to the Voivodeship Administrative Court, which should be lodged via the rector within 30 days of the date of receipt of the decision.
7. In matters not regulated by the provisions of Section 7, the provisions of the Act of 14 June 1960, the Code of Administrative Procedure shall apply accordingly.

⁵ As amended by Section 1(3)(a) of Regulation No. 30/2025 of April 07, 2025 on amending and issuing the consolidated text of Regulation No. 49/2020 of May 18, 2020 of the Rector of the University of Opole on exemption from tuition and other fees collected by the University of Opole.

⁶ As amended by Section 1(3)(b) of Regulation No. 30/2025 of April 07, 2025 on amending and issuing the consolidated text of Regulation No. 49/2020 of May 18, 2020 of the Rector of the University of Opole on exemption from tuition and other fees collected by the University of Opole.

⁷ As amended by Section 1(3)(c) of Regulation No. 30/2025 of April 07, 2025 on amending and issuing the consolidated text of Regulation No. 49/2020 of May 18, 2020 of the Rector of the University of Opole on exemption from tuition and other fees collected by the University of Opole.

⁸ As amended by Section 1(4)(b) of Regulation No. 30/2025 of April 07, 2025 on amending and issuing the consolidated text of Regulation No. 49/2020 of May 18, 2020 of the Rector of the University of Opole on exemption from tuition and other fees collected by the University of Opole.

⁹ As amended by Section 1(4)(b) of Regulation No. 30/2025 of 7 April 2025 on amending and issuing the consolidated text of Regulation No. 49/2020 of May 18, 2020 of the Rector of the University of Opole on exemption from tuition and other fees collected by the University of Opole

Section 8

1. A student or a foreigner may apply to the Rector for the fees referred to in Section 3(1)(1)-(5) to be spread in instalments or the deadline for their payment to be extended.
2. A template of the application for spreading the fees in instalments or for extending the deadline for their payment as referred to in Subsection 1, is hereby introduced as Appendix No. 2 to this Regulation.
3. A student or foreigner may apply for the payment of fees in instalments or for an extension of the deadline for payment referred to in Subsection 1 if there are particularly important circumstances preventing the payment of the fee in full or in part or by the deadline specified in a separate regulation of the rector.
4. In particularly justified cases, a student or foreigner may have their fees referred to in Subsection 1 spread in instalments or extend the deadline for the payment of the fees despite failure to meet the condition referred to in Subsection 3.
5. The application referred to in Subsection 1 should include documents which confirm the circumstances referred to in Subsection 3.
6. Documents referred to in Subsection 5 should be drafted in Polish. If they are drafted in a language other than Polish, a certified translation into Polish needs to be provided.
7. The application referred to in Subsection 1 must be submitted not later than 14 days before the due date of payment of a given fee. The application must be submitted to the Dean's Office. The application submitted after the date due shall not be considered. The deadline for submission of the application cannot be restored.
8. The application for payment in instalments or extension of payment deadline for the fees referred to in Subsection 1 shall be subject to Section 6(2)-(4) respectively.

Section 9

This Regulation shall enter into force on the day of signature.

Rector of the University of Opole

Prof. Dr habił. Jacek Lipok